# City of Lumpkin 532 Martin Luther King, Jr. Drive, Lumpkin, GA 31815 Council Meeting December 3, 2018 6:00 p.m.

The City Council and Mayor of Lumpkin met for a regular meeting on Monday, December 3, 2018 at the above address with the following members was present: Mayor Jimmy Babb, Mayor Pro-tem Barbara Cullefer, Council members - Flossie Brown, Billie Ann Mallory, Nikita Seay & Mitzi House. Councilman D. Wilson was absent. City Clerk Anne Holloway was present to take minutes.

Mayor Jimmy Babb called the meeting to order at 6:00 p.m. The Mayor led the Pledge of Allegiance, which was followed by the roll call.

Agenda & Minute Approval – Mayor Babb called for the approval of the agenda.

Motion by: F. Brown

to approve of the agenda.

Second by: B. Cullefer

Motion Carried - 5-0

Mayor Babb asked for an approval of the minutes for Oct. 29<sup>th</sup> Workshop, Nov. 5<sup>th</sup> Meeting & Nov. 19<sup>th</sup> Called Meeting.

Motion by: B. Cullefer

the approval of the minutes for 10/29<sup>th</sup>, 11/5<sup>th</sup>, & 11/19<sup>th</sup>

Second by: F. Brown

Motion Carried - 5-0

## Public Appearances -

Ms. Debbie Stone – Reporting about the RVRC meeting that she attended last month. Dr. Bucanan spoke to the group. Katie Howard got area agency on aging approved. B. Mallory- What resources does River Valley provide the City of Lumpkin? Does the River Valley have a mission statement? D. Stone – I am sure they do but I haven't seen any since I have been attending the meetings. Each City/County is represented by several different agencies that bring back information.

# Reports from Department Heads -

A. Holloway – I called the Chamber of Commerce Bay County to see if they would like to get the books we have stored. At this time Mexico Beach doesn't have a library & the other libraries were not damaged. They did appreciate the offer. At the end of December hopefully we will be changing over to new utility billing system – Computer Business instead of QS1. We will also be adding the charge of Servline insurance to the utility bills. I still need a couple of the Council member's motto & vision to put on the web site. There is a Clerk Training on Feb. 3-5 in Jekyll Island that I would like to attend. The Council also needs to review the engineer survey that is in the office. Mark Majors has completed both projects at the Westville well & Cotton Tank. The 2016 CDBG grant money was deposited into the

account that was opened for CDBG. The account was opened on Oct. 13, 2016. It was closed Nov. 2017.

Motion by: B. Cullefer Second by: F. Brown

To approve the Clerk to attend training on Feb. 3-5, 2019

Motion Carried – 5-0

B. Mallory stated that she needs the cover letter so that she can hand the Recreation surveys out to Lumpkin residents. It has been approved to hand out the surveys by the school system.

D. Davis – stated that he is finding his way around the office & City. He has been reviewing a lot of paperwork in the office – Codes & Regulations, Policy & Procedures, & The Charter. He has a new email <a href="mailto:ddavis@cityoflumpkin.org">ddavis@cityoflumpkin.org</a>. He is still checking everything out. The City Workers are doing a good job. He met with them and discussed different items. There needs to be some job descriptions & evaluation forms done for the employees. There have been several citizens that have voiced their concerns about: pot holes, trash service, dogs running around and utility bills. He had the Deputy Clerk make a form to record their concerns and how they are been solved. Holloway – Mr. Davis & I will be attending a meeting in reference to GEMA & generations in Americus tomorrow. B. Mallory – asked if had found out anything about the trash cans being removed from the City Barn. Holloway – spoke with Jones Sanitation and they came and got the trash cans & then returned them to the barn.

Willie G. Clark – showed Mr. Davis around so he could see the different areas & operations of the City.

<u>Police report -</u> Attached <u>Fire Chief Report -</u> Absent.

#### New Business -

There is a copy of the upcoming workshop/meeting for 2019. Also the 2019 Holiday Calendar that needs to be approved. Mayor stated that Good Friday need to be removed from the Holiday Calendar.

Motion by: B. Cullefer Second by: M. House

to accept the workshop/meeting for 2019. Accept the 2019 Holiday Calendar with the removal of Good Friday.

#### Motion Carried - 5-0

Government Tax Solutions needs to be signed by the Mayor. The Ordinance for qualifying fees was read for the first times.

### Old Business -

The Ordinance #2018-6 was read for the second time and motion was made.

Motion by: B. Cullefer

To accept the Ordinance #2018-6 for Cell towers

Second by: F. Brown

Motion Carried - 5-0

Need to review the Employees health policy and need to vote on which one will accept for 2019.

Motion by: M. House Second by: N. Seay

# To keep the same health policy for 2019 with increase of 10.7% and 1000 deductible Motion Carried - 5-0

Need to select the engineer for upcoming 2019 CDBG grant and also sign contract with River Valley to write the grant. Ms. Shelby Banta spoke to the Council about writing the grant and the procedures that they will need to follow. She wanted to make sure that all the surveys had been reviewed and scored. Mayor Babb stated that they had scored the surveys and Stillwater was the highest.

Motion by: B. Cullefer Second by: F. Brown

To accept Stillwater with Chad Griffin as engineer & River Valley to write the CDBG grant.

Motion Carried - 5-0

# Council input -

F. Brown - Nothing.

B. Mallory - Would like to put Mr. Davis on the checking account to sign the checks. D. Davis - stated that he would rather not at this time. B. Cullefer - stated give him time to get adjusted before we address that issue.

- B. Cullefer -Nothing.
- N. Seay Nothing
- M. House Would like to Welcome Mr. Davis. Sorry she didn't get by the office to see him.

Ms. Jean Armour - Asked for the City to please help with the Beautification Committee. The Committee will be trying to improve parts of the City & County and would greatly appreciate any assistance from the City members.

## Adjourn –

Motion by: B. Cullefer Second by: M. House

To adjourn the meeting Motion Carried -5-0

Mayor Jimmy Babb

Date Jan

City Clerk, Anne Holloway